

**OX BOTTOM CREST HOA
Architectural Control Committee (ACC) Application**

Owner(s) Name: _____

Home Address: _____

City /State / Zip : _____

Work / Cell / Text: _____

Email : _____

Project: _____

Project Address: _____

Type of Project to be approved (Check all that apply) Landscape Fence Tree Removal Addition
 Concrete Work Roof Painting Mailbox Shed/building Other, please specify

Provide a complete description of improvements including a drawing for fence and landscape locations (Attach extra pages if necessary)

Attachments - Please check all that apply and attach copies to this application, they may not be returned

Site Plan Copy of Blueprint Copy of Estimate Brochures Paint Samples Color Samples

Photographs Building Sketch # of Trees Removed Survey Other documents

I, _____, the requesting property owner, have read, understand, and agree to abide by my property's Covenants and Restrictions, the provided construction schedule, documents and all conditions of this request and the ACC's approval. I agree to follow all local and state guidelines and permitting requirements.

Property Owner's Signature _____ Date Submitted: _____

Mail or Email to: Ox Bottom Crest Homeowners Association

Post Office Box 3621

Tallahassee, FL 32315 Call: 850.528.5043 Email: OxBottomCrestHOA@gmail.com

The Architectural Control Committee and the Board of Directors reserve the right to take up to 30 days to approve an application. Conditions: upon receiving written approval, and in strict conformity with provided plans and specifications, construction shall begin within 60 days and shall be taken to completion without delay following the construction schedule provided. The Board may stop work on unapproved construction projects, unapproved tree-cutting or approved projects not substantially in compliance with the approval documents. Any exterior alteration made without prior ACC application and approval shall be deemed to be in violation and subject to fine; the Board may require the property be restored to its original condition, at the Owner's expense. **Approval of this project is subject to all city, county, and local rules, codes, permits and laws and does not waive approval by the City or County, if needed.**

This approval will expire in six months from approval date. You are required to adhere to the construction schedule provided; if you desire a work extension, you must have prior written authorization from the ACC Committee. A building permit may be required.

Second page is for Committee use

COMMITTEE USE: _____

Approval of this project is subject to all city, county, and local rules, codes, permits and laws and does not waive approval by the City or County, if needed.

For Ox Bottom Crest HOA. The ACC recommends the following action for this ACC application:

ACC Use only APPROVED SEE NOTE DISAPPROVED APPROVED WITH REVISIONS

Comments of the Committee: _

ACC Committee Signature _____ Date _____

ACC Committee Signature _____ Date _____
